

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the February 13, 2017 Potter County Commissioners' Court meeting.

The minutes from the February 13, 2017 Potter County Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of February 8 through February 22, 2017. [Hood]

Judge Tanner referenced Vouchers checks Nos. 173443-173658 and wire Nos. 858-863 in the total amount of \$2,499,953.48.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

4. **COMPENSATORY TIME:** To hear a report on Compensatory Time and take any action necessary. [Holland]

Kay Holland, Potter County Human Resources Director, gave a Compensatory Time report.

No action was taken on this item.

See Documentation

5. **HUMAN RESOURCES REPORT:** To hear a report on Department of Treasury Form 4564 Information Document Request and take any action necessary. [Holland]

Kay Holland, Potter County Human Resources Director, gave a report to Commissioners' Court in regards to the Department of Treasury Form 4564.

No action was taken on this item.

See Documentation

6. **TREASURER'S REPORT:** To recognize the monthly Treasurer's Report. [Jennings]
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Leann Jennings, Potter County Treasurer, gave a monthly Treasurer's Report to Commissioners' Court.

The Treasurer's Report was so recognized.

See Documentation

7. **CENTER CITY 2017:** To consider and act upon the approval of the use of the County Courthouse grounds for High Noon on the Square and the use of the Santa Fe Building Parking Lot to accommodate the Amarillo Community Market for Saturdays that other events are permitted to close Polk Street. These dates are Family Support Services Harley Party on July 29, Susan G. Komen Race for the Cure on September 23 and Tri-State Fair Parade on September 16, 2017. [Duke]
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Beth Duke, Center City Executive Director, made requests before Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve the High Noon on the Square and the other listed events.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

8. **TEXAS A&M AGRILIFE:** To hear an update/report from Austin Voyles on behalf of Texas A&M AGRILIFE Extension Agency. [Murguia]
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Austin Voyles, Potter County Extension Agent, gave an update to Commissioners' Court.

See Documentation

9. **BURN BAN:** To consider and act upon a proposed burn ban from February 27, 2017 through May 27, 2017. [Lake, Fowler]
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Pat Fitzpatrick, Potter County Fire Rescue, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the Order Prohibiting Outdoor Fires in Potter County.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

10. **WESTLAW LEGAL RESEARCH CONTRACT:** To consider and act upon an annual renewal of Westlaw contract for web-based legal research at Potter County Detention Center. [Thomas, Dougherty]
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Chief David Johnson, Potter County Sheriff's Office, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the annual renewal of Westlaw contract for web-based legal research at Potter County Detention Center.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

11. **TEACHER FOR INMATE GED PROGRAM:** To consider and act upon a proposal to hire a GED instructor for inmates at the Potter County Detention Center. [Thomas]
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Chief David Johnson, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve the proposal to hire a GED instructor for inmates at the Potter County Detention Center for part time with funds from the Commissary Fund.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

12. **AMARILLO TRI-STATE EXPOSITION LEASE:** To receive a status report on the Tri-State Exposition's acquisition of insurance coverage on certain buildings and termination of the County's coverage on same. [Murguia, Fowler]
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Discussion was held in regards to the Amarillo Tri-State Exposition's acquisition of insurance coverage on certain buildings and termination of the County's coverage on same.

13. **LOCAL GOVERNMENT CORPORATION:** To hear an update on the Local Government Corporation. [Murguia]
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Commissioner Murguia gave a Local Government Corporation update.

14. **FORMAL BID AWARD:** To consider and act upon awarding Formal Bid #1141-17, Road Materials to the lowest responsive vendors listed in the award recommendation sheet. [Shelton, Ysaguirre]
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MOTION was made by Commissioner Murguia: I make a motion that we approve awarding Formal Bid #1141-17, Road Materials to the lowest responsive vendors listed in the recommendation.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

15. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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No Potter County projects report was given.

16. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 537 (99 Female; 0 Childress) 79% felonies and 13% misdemeanors was given by Judge Tanner.

17. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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No insurance items were presented.

18. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

19. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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No agenda items were given.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, March 13, 2017, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 27th day of February, 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy